

Application Requirements

Application requirements differ depending on the academic program. Click on the degree to which you are applying for additional instructions.

Note: Applications that do not include all required materials will not be reviewed by the Admissions Committee.

DOCTOR OF MINISTRY (DMIN)

PERSONAL STATEMENT

You are required to write a personal statement of five to ten, doubled-spaced, typewritten pages as part of the admission process which will become the property of the ITC. Please note that this portion of your application is extremely important. We urge you to take care in the preparation of this statement. The Committee reviewing your application will be assisted in its decision by a brief and well-written statement from you. Your statement should include responses to all of the following:

- A brief autobiography, that illumines the development of your theology and ministry;
- Your reasons for wanting to become a Doctor of Ministry;
- Your special interest that can serve as a focus of your doctoral work; and
- Your plans for ministry upon the completion of the program.

REQUIRED RECOMMENDATIONS

Your three references should be completed on the recommendation forms provided online. If you send the recommendation form with your application, it must be in a sealed envelope the signature of the person recommending you on the seal flap. Recommendations should be completed by three different persons, preferably a minister, a teacher, and a layperson.

ACADEMIC TRANSCRIPT

Official transcripts from all previous colleges, universities, graduate schools and seminaries must be submitted, regardless of when you attended, how many hours you earned or whether you earned a degree. Official transcripts should be sent directly to ITC from these institutions electronically or via mail. If you are currently enrolled at an institution, please send an official transcript of your work to date and ask that a transcript be sent promptly following the completion of the term and/or conferral of a degree.

Electronic transcripts should be sent directly from the institution to admissions@itc.edu.

Send hard copies of transcripts to:

**Interdenominational Theological Center
Office of Admissions
700 Martin Luther King, Jr., Drive NW
Atlanta, Georgia 30314**

TRANSFER APPLICANTS

Transfer students will be asked to submit a hard-copy letter of good standing from the institution from which they hope to transfer.

INTERNATIONAL APPLICANTS

Applicants whose native language is not English, you are required to take the Test of English as a Foreign Language (TOEFL) as part of the application process.

It is strongly recommended that international students begin the admission process at least six months to one year prior to the application deadline.

Pay the Application Fee

Once you've submitted your application, you can call the Office of Financial Services at 404.527.7723 to pay the \$50.00 application fee.

Or, send a check or money order, made payable to the Interdenominational Theological Center, to:

**Office of Admissions
Interdenominational Theological Center
700 Martin Luther King, Jr., Drive, NW
Atlanta, Georgia 30314**

Check the Status of Your Application

Please contact the Office of Admissions at 404-527-7793.