

ITC Federal Direct  
Graduate PLUS Loan Application

If you wish to apply for a Federal Direct Graduate PLUS Loan, you must complete this form. Please type or print clearly in **blue** or black ink and complete all items. Detailed instructions are on page 3 of this form.

**Graduate Student Information:**

ITC Identification Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Applying for school Year: \_\_\_\_\_

**Permanent Address Information:**

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Driver's License Information:**

State: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_

**Local Address Information:**

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Borrower to Complete:**

1. Have you completed the FAFSA? \_\_\_\_\_ Yes \_\_\_\_\_ No

\* A FAFSA is required to be filed before your Graduate PLUS loan can be processed.

2. Total Loan Amount Requested (check one):

\_\_\_\_\_ I am applying for \$ \_\_\_\_\_

\_\_\_\_\_ I am applying for maximum loan eligibility.

3. Loan requested for (check all that apply):

\_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer

4. Planned Enrollment: (6 credit hour minimum to be eligible)

\_\_\_\_\_ Fall total credit hours

\_\_\_\_\_ Spring total credit hours

\_\_\_\_\_ Summer total credit hours

5. U.S. Citizenship Status (check one):

\_\_\_\_\_ US Citizen or National

\_\_\_\_\_ Permanent Resident or Eligible Non-citizen

Alien Registration Number \_\_\_\_\_

\_\_\_\_\_ Neither

6. Are you currently in default on a federal education loan or owe a refund on a federal student grant?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Borrowers should complete the Graduate PLUS Loan master promissory note on-line at <http://studentloans.gov>. A Federal PIN number is required to complete this process electronically. Obtain a Federal PIN at <http://www.pin.ed.gov>.

I certify that the information provided on this form is complete and correct to the best of my knowledge. I authorize the ITC Office of Financial Aid to perform a credit check with the Department of Education to review my eligibility for this loan.

Graduate Borrower's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The Interdenominational Theological Center  
Federal Direct Graduate PLUS Loan Application Instructions**

The U.S. Department of Education will obtain a credit report on the graduate borrower listed on this application. This credit check will be performed prior to the approval of a Graduate PLUS Loan. A borrower who is deemed to have an adverse credit history may be eligible to obtain the Graduate PLUS loan with an endorser.

**Student Information:** Information provided in this section pertains to you the student.

**ITC ID Number:** Enter the student's Interdenominational Theological Center identification number. This number was assigned to the student and is located on the student ID card. If not available, leave blank.

**Student's Social Security Number:** Enter your nine-digit social security number. Disclosure of your social security number is required to process and service a Federal Direct Graduate PLUS Loan.

**Student's Name:** Enter your legal name, first name and middle initial followed by your last name.  
**Date of Birth:** Enter the month, day and year of your birth. For example, if your date of birth is June 1, 1989, enter 06/01/1989.

**Permanent Address:** Enter your permanent street address (no P.O. Boxes), including apartment number, city, state, and zip code.

**Permanent Phone Number:** Enter the area code and phone number for the phone at your permanent address.

**Email Address:** Enter a current email address so that we may correspond with you if needed.

**Driver's License:** Enter the two-letter abbreviation of the state that issued your current driver's license, followed by the driver's license number. If you do not have a current driver's license, enter N/A.

**Local Address:** If local address is different than the permanent address, please enter your local street address (no P.O. Boxes), including apartment number, city, state and zip code.

**Local Phone Number:** Enter the area code and local phone number so that we may reach you if needed.

**Filing a FAFSA:** Students are required to complete a Free Application for Federal Student Aid (FAFSA) to be considered for other forms of financial aid. **Loan Amount Requested:** Enter the amount of money that you intend to borrow. In requesting a specific amount of funds, you should select the smallest amount of money that will satisfy the student's cost of attending school. You should remember that these funds are a loan from the U.S. Department of Education and must be repaid. The maximum amount that is available to a Direct Graduate PLUS Loan borrower on behalf of an eligible student is limited to the cost of the student's education. The Direct Graduate PLUS Loan, together with all other financial aid, may not total more than the student's cost of attendance. There is no limit on the maximum aggregate amount that is available to Direct Graduate PLUS Loan borrowers. ITC is responsible for making the final determination of a student's cost of attendance. Estimated costs for the award year are provided on the OFA web site at <http://www.itc.edu>

**Loan Period:** Enter the enrollment period for which this loan is requested. Summer includes any sessions from May through August. Note: Summer is considered the beginning of the academic term.

**Student's Planned Enrollment:** Cost of attendance is based on credit hours taken during each term. If your student expects to be less than full time status, please indicate the total credit hours expected for each term.

**U.S. Citizenship:** Place a check in the box that corresponds with your citizenship status. If appropriate, enter the Alien Registration Number. The Direct Graduate PLUS Loan Program is intended to provide financial aid to parents who are either U.S. citizens, U.S. nationals, permanent residents, or certain Pacific Islanders who intend to become citizens or permanent residents of the United States. The term "U.S. citizen or national" includes citizens of the 50 states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, Guam, and the Northern Mariana Islands. "National" includes not only all U.S. citizens, but also citizens of American Samoa and Swain's Island. A "permanent resident" of the United States is someone who can provide documentation of this status from the U.S. Citizenship and Immigration Services (USCIS). An "eligible noncitizen" is an individual who can provide documentation from the USCIS that he/she is in the United States for a purpose that is not temporary, with the intention of becoming a citizen or permanent resident. This category includes refugees, persons granted asylum, Cuban-Haitian entrants, temporary residents under the Immigration Reform and Control Act of 1986 and others.

**Default/Owe Refund on Federal Aid:** If you are not in default on a federal education loan and do not owe a refund on a federal student grant. A borrower who has made satisfactory arrangements with the holder of their loan or the U.S. Department of Education to regain eligibility for all Title IV student financial assistance upon the borrower's payment of six consecutive monthly payments of a defaulted loan can check "No."

**Student's Signature:** Sign and date the Graduate PLUS Pre-Application. Your signature acknowledges that the U.S. Department of Education will complete a credit check for this borrower to determine Graduate PLUS Loan eligibility. Return this completed form to:

**The Interdenominational Theological Center  
Office of Financial Aid  
700 Martin Luther King, Jr. Drive  
Atlanta, Georgia 30314  
Or  
Fax (404) 614-6334**